

ST JOHN THE BAPTIST C OF E PRIMARY SCHOOL FINDON

ADMISSIONS POLICY



Reviewed:	February 2017
Next Review:	February 2018
Person Responsible:	R Yelland

ST JOHN the BAPTIST C of E (Aided) PRIMARY SCHOOL
ADMISSIONS POLICY 2018

These are the determined arrangements for admission for September 2018 – 2019 for St John the Baptist Primary School for admission in to year R.

St John the Baptist Primary School, Findon is a Voluntary Aided Primary School for children aged 4-11 years. As an aided school the admissions are controlled by the Governors in accordance with arrangements agreed with the Local Education Authority. For those applying for an in-year place, parents should email the school office to discuss admission and also contact West Sussex County Council Admissions Department. The Governors wish the school to be seen as the village school. The published admission number is 20. If oversubscribed, children will be admitted to the school according to the following criteria which are set out in the following paragraphs in order of priority:

1. Children whose families regularly worship at St John the Baptist Church Findon and who live with their families in the civil Parish of Findon, including “looked after” or “previously looked after” children.
2. Other “looked after” or “previously looked after” children.
3. Children who live with their families in the civil Parish of Findon and who have a sibling on the School Roll at time of admission.
4. Children who live with their families in the civil Parish of Findon.
5. Children whose families regularly worship at St John the Baptist Church Findon and live outside the civil parish of Findon.
6. Children who live outside the civil Parish of Findon and who have a sibling on the School Roll at time of admission.
7. Children with social, emotional, or medical needs that would be met by attendance at the school.
8. Children who have been baptised into the Church of England.
9. Any other children.

Notes

To avoid confusion these notes on the admission policy will be important:

1. “Regularly worship” is defined as attending church services once a month for a period of 2 years prior to admission.
2. In categories 3 and 4 preference will be given to children whose families worship at a church affiliated to “Churches Together in Britain & Ireland” or the Evangelical Alliance. A supplementary clergy form will be required.
3. A sibling is defined as “a full or half brother or sister permanently living in the same household, and adoptive or foster brother or sister.”

4. Should the number of children in any of the above categories exceed the designated year group number, preference will be given to those who live closest to the school measured by a straight line from school to home using Ordnance Survey address point data.
5. For the purposes of this policy the “family” is the group in which a child regularly resides with their parent(s) or guardian.
6. Paragraphs 3 and 6 refer only to children whose elder brother or sister will be on roll when they join the school.
7. Paragraph 7 refers only to particular needs which professional judgement shows could be met only at this school.
8. Proof of residence may also be requested in the form of a solicitor’s letter confirming purchase. Rental agreements are only considered adequate if they are for a minimum period of one year.
9. A map showing the boundaries of the civil parish of Findon is available from the school

Waiting List

This is organised using the same criteria as for over-subscription, and a child will remain on the list for a maximum of one year

Late Applications

These will be added to the waiting list, see above. Those who have regularly attended at a church prior to them moving may submit a supplementary clergy form with their application from the church they have been attending.

Appeal

There is a right of appeal to an independent panel against a decision of the Governors. Parents wishing to exercise this right should write to the Clerk of the Governors within 14 days of notification that their application has been unsuccessful.