



St John the Baptist CofE (Aided) Primary School

School Hill, Findon, West Sussex BN14 0TR
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Headteacher: Richard Yelland BA

Dear Parent / Carers

15th July 2021

To support with transition, we would like to have a staggered start for the children on their first day of school. It would allow the staff in Ash class to support the children in finding their pegs, showing them where their belongings go and helping them to settle on that first morning.

Monday 6 th September 8:40	Ava Erin Travis Evie William Jacob
Monday 6 th September 8:50	Zac Edie Beaux Heath Charlie Holly
Monday 6 th September 9:00	Yasmin George Nate Rhys

On Monday the 6th September, at the time you have been given, please make your way into the car park area at the back of the school. Miss Cove will be there to welcome you and your child, and she will then show you the way to the reception outside area. We would like you to leave your child in the reception outside area and make your way back down to the carpark. We will then show your child where to put their belongings and help them settle on an activity.

Can they bring with them –

- **P.E bag** (a PE bag containing a red t-shirt and black shorts, plimsolls will not be needed until later in the year)
- **Book bag** (A school book bag which has its own special key ring attached to it, so your child can easily identify it.)
- **Water bottle.** (Clearly named with a 'sports cap' not a screw lid.)
- **Lunch box** (if they are not having school dinners)

Their P.E bag will stay in school but they will bring their book bag and water bottle home with them every day.

Lunch arrangements - All reception children will stay for lunch; a hot school dinner will be provided, you do not have to do anything, we have already ordered your child's free school meal on your behalf. The children will be supported in getting used to the lunchtime routine and adults will help with cutting up food, if needed. If you would prefer your child to have a packed lunch that is absolutely fine.

From Tuesday 7th September – Please wait by the main gate on the drive which runs along the side of the school at 8.40. You will be greeted by Miss Cove and will then access the back of the school via the gate in the carpark and be led up to the reception play area. We again ask you to leave your child at the fence to the play area so we can take them in and support them with their belongings.

The children will continue to come in this way for a few weeks and when we feel they are ready, they will enter the school through the front of the building with the other children.

The end of the school day – For the first week the children will be brought to the front of the school at 12.50 to be collected by their parent/carer. We have asked that all reception children attend part time for the first week.

Please consider the change to full time carefully, and only start to send your child in every day if you are sure they are ready. If you want to build in the full time days gradually, then that is fine, as we said in the 'home visit' we can be flexible. We would like to aim towards having the majority of children full time by Christmas, please discuss with Miss Cove.

As from Monday 13th September we are happy for your child to change from part time to full time at any point that you choose during the Autumn Term. When your child is full time they can be collected from the back of the school at 3.15. Please wait by the main gate by the side of the school and a member of staff will let you know when you can make your way down to the car park area. The children will then be brought down to the main playground and handed over to the agreed parent/carer via the large gates.

Their belongings - Please make sure everything your child brings to school with them is clearly marked with their name. If your child is using any school uniform etc, that once belonged to someone else, then please make sure you have changed the name to avoid confusion. It also helps if you show your child where you have written their name on all their belongings.

If you have any queries, then please do not hesitate to contact the school office who will be happy to help – office@stjbps.co.uk.

We are all looking forward to getting to know you all over the coming year.

Enjoy the summer holidays and see you all in September.

Best wishes.

Miss Cove, Mrs Bush, Mrs McCrickard (known as Mrs Mac)